

BELKNAP COUNTY REVOLVING LOAN FUND

One Mill Plaza, Laconia, NH 03246 • 603-524-3057

APPLICANT INFORMATION

Company (Print name as registered with Secretary of State)	State Registered
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Company Street	City	State	Zip	Telephone (include area code)
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Product/Service	Year Established	Tax ID #
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PLEASE CIRCLE: **Individual C Corporation** **Sole Proprietorship LLC** **Partnership LLP** **S Corporation PLLC**

Billing Address if different from company address	Street
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City	State	Zip	Telephone (include area code)
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PERSONAL INFORMATION (Applicant/Business Owner/Guarantor)

(Please provide the following information regarding all principals of the business with 20% or more ownership — attached additional sheets if necessary)

Name of Applicant (First, Middle, Last)	Date of Birth	Social Security Number
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Title	Home Telephone Number
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Home Address Street	City	State	Zip	Years There
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Name of Applicant (First, Middle, Last)	Date of Birth	Social Security Number
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Title	Home Telephone Number
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Home Address Street	City	State	Zip	Years There
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Name of Applicant (First, Middle, Last)	Date of Birth	Social Security Number
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Title	Home Telephone Number
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Home Address Street	City	State	Zip	Years There
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BUSINESS BANKING REFERENCES (Please attach additional sheets if necessary)

Bank Name

Address City State Zip

Account Officer Title Telephone #

Type of Account Account Numbers Date Opened

Bank Name

Address City State Zip

Account Officer Title Telephone #

Type of Account Account Numbers Date Opened

Trade References (list any supplier who provides 25% or more of products and/or any other major suppliers)

Name Address City State Telephone High Credit - Owing - Terms

1

2

BUSINESS REAL ESTATE OWNED

Property Address Cost\$ Market Value\$

City State Zip

1st Mortgage: Original \$/Current Balance Maturity Rate Held By Monthly Payment

2nd Mortgage: Original \$/Current Balance Maturity Rate Held By Monthly Payment

Present Financial Obligations Please list below ALL bank, finance company, chattel mortgages, conditional sales and lease financing obligations outstanding. If more space is needed, please attach separate sheet(s).

Name Acct. # Orig. Amount Balance Due Monthly Pymt. Purpose

1. \$ \$ \$

2. \$ \$ \$

3. \$ \$ \$

PROJECT INFORMATION *Brief Description*

1. Have any contracts for this project been signed? _____ If so, when? _____
2. Has any equipment to be financed been ordered? _____ If so, when? _____
3. Has any inventory to be financed been ordered? _____ If so, when? _____

4. TOTAL PROJECT COST

Acquisition of business	\$ _____
Building Acquisition/Construction	\$ _____
Renovation/Leasehold Improvements	\$ _____
Acquisition of Machinery and Equipment	\$ _____
Working Capital	\$ _____
Furniture & Fixtures	\$ _____
Fees and Charges	\$ _____
Contingency	\$ _____
Total	\$ _____

5. PROPOSED FINANCING

BCEDC Loan Program	\$ _____	% of total	_____ %
Bank Loan	\$ _____	% of total	_____ %
Applicant	\$ _____	% of total	_____ %
Other	\$ _____	% of total	_____ %
TOTAL	\$ _____	% of total	100%

6. LOAN REQUEST INFORMATION:

Amount Requested \$ _____ Purpose _____

Repayment Terms Requested _____

of months _____ Interest Rate % _____

Primary Source of Repayment _____

Collateral Description/Value _____

PLEASE ANSWER ALL QUESTIONS (If the answer to any of these questions is YES, please attach separate sheet(s) to explain)

1. Do you purchase more than 25% from any ONE supplier? _____
2. Are more than 20% of sales to any ONE customer? _____
3. Indicate your normal terms of sales: _____
4. Are any assets shown on your financial statement pledged or assigned? _____
5. Will any of these loan funds be used to pay existing debt? _____
6. Are you contingently liable endorser or guarantor of any debt? _____
7. Are there any unsatisfied judgments or legal proceedings pending? _____
8. Has any tax assessment been made or lien filed against you? _____
9. Have you ever sought protection under bankruptcy laws? _____
10. Are there any elements of the proposed project that will impact or affect the environment? _____

EXHIBITS

The following information **MUST** accompany the application. Please call with any questions.

- 1. Business' last TWO year's business income Tax Returns, with all schedules and SIGNED by preparer.
- 2. Business' year-to-date interim financial statement.
- 3. Current year-to-date Accounts Receivable and Accounts Payable agings.
- 4. Current Personal Financial Statement for each Principal plus last TWO year's personal income tax returns, with all schedules and SIGNED by preparer, for each owner of 20% or more.
- 5. Partnership Agreement/LLC Member Agreement/Corporate By Laws, as applicable.
- 6. Current Business Plan (including cashflow projections for next 24 months, management resume, brief history / background of business). Applies to start-up businesses or those in business one year or less.
- 7. Written estimates from contractors or suppliers. Purchase agreement, if/when applicable.
- 8. Legal Description of real estate property (as applicable).
- 9. Purchase and Sale Agreement if purchasing an existing business.

BORROWER'S ELIGIBILITY

As the borrower (aka "ultimate recipient"):

- a. I/We can certify and demonstrate that we have five (5) employees or less including the business owner;
- b. that I/We are unable to finance the proposed project from our own resources, commercial credit, or any Federal, State or local programs at reasonable rates and terms;
- c. that the business for which the loan is sought is operated within Belknap County, NH.

APPLICANT'S CERTIFICATION

I/We certify that all information in this application and all information furnished in support of this loan application is true and complete to the best of my/our knowledge and belief. I/WE authorize BCEDC or their representative to make all inquiries deemed necessary to determine my/our credit worthiness. This application and supporting information attached may be retained by BCEDC.

In accordance with the Federal Equal Credit Opportunity Act and U. S. Department of Agriculture policy, this institution is prohibited from discriminating against credit applicants on the basis of race, color, national origin, sex, age (providing that the applicant has the capacity to enter into a binding contract), disability; because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D. C. 20250-9410 or call (202) 720-5964 (voice and TDD). The Belknap County Economic Development Council is an equal opportunity provider and employer.

Please complete the enclosed Civil Rights and Equal Opportunity Statement.

Signature of Authorized Officer or Principal

Title

Date

Signature of Authorized Officer or Principal

Title

Date

FOR BCEDC USE ONLY

Request Type: ELF LRJS Other

Concurrence _____ LRC _____ BoD _____ Other _____